

GREEN TOWNSHIP COMMITTEE
JUNE 18, 2018

CALL TO ORDER

Mayor Conkling called the June 18, 2018, meeting of the Green Township Committee to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mrs. Peg Phillips, Mr. Bader Qarmout, Mrs. Ginnie Raffay, and Mayor Daniel Conkling
Absent: Mr. Chirip
Also present: Mrs. Ursula Leo, Township Attorney; Mr. Mark Zschack, Township Clerk; Mr. Watson Perigo, Municipal Department Head; and Mrs. Patty DeClesis, Deputy Clerk

Mr. Qarmout motioned to excuse absent member, Mr. Chirip
Seconded: Mrs. Phillips
Discussion: None
All were in favor.

EXECUTIVE SESSION: Resolution ES 2018-05 - Potential Litigation - Lake Tranquility Bridge
Potential Litigation - Trinca Airport

Mrs. Raffay motioned to enter Executive Session at 6:02 p.m.
Seconded: Mr. Qarmout
Discussion: None
All were in favor.

The Committee returned from Executive Session at 7:30 p.m.

Mrs. Phillips motioned to adjourn Executive Session and return to Public Session
Seconded: Mr. Qarmout
Discussion: None
All were in favor.

Mayor Conkling announced that the Township Auditor, Mr. Tom Ferry, will present and review the 2017 Annual Audit. Mr. Ferry reviewed the Township's revenues, expenses and fund balance. The two recommendations are concerning internal controls within the Tax Department and the Municipal Court tickets. Mr. Ferry addressed Mr. Qarmout's questions and concerns regarding fund balance. The Committee thanked Mr. Ferry.

CONSENT AGENDA:

1. **RESOLUTIONS:** (Approval of the Following)
 - a. Resolution 2018-101 - Authorize Blue Light Permit - Kayla Delnero
 - b. Resolution 2018-102 - Release of Escrow - Tim Besbris
 - c. Resolution 2018-103 - Bills List (05/17/2018 to 06/07/2018)
 - d. Resolution 2018-104 - Developers Escrow Trust (05/03/2018 to 06/07/2018)
 - e. Resolution 2018-105 - Approve Liquor License - Pub 517, Inc.
 - f. Resolution 2018-106 - Approve Liquor License - Tranquility Liquors Co., Inc.
2. **CORRESPONDENCE:** (Acceptance for Filing of the Following)
 - a. Letter Dated June 7, 2018, from Jessica Caldwell regarding Master Plan Reexamination Report
 - b. Letter Dated May 29, 2018, from Ursula Leo regarding Township of Green 2017 Audit
 - c. Thank You Letter from the Green Township Seniors Club
 - d. Letter Dated June 12, 2018, from Mark Zschack Concerning 7 Mountain View Drive
 - e. Letter Dated June 6, 2018, from Bruno Associates, Inc., Regarding Grant Writing Services

GREEN TOWNSHIP COMMITTEE
JUNE 18, 2018

- f. Resolution Dated May 29, 2018, from Hampton Township in Support of the “Campaign to “Change Direction” Initiative in Sussex County to Raise Awareness That There Can be no Health Without Mental Health, Provide an Effective Way to Eliminate Stigma Associated with Mental Illness and Encourage Those Who are Affected to Seek Services and Feel Supported by Their Community
- g. Resolution Dated May 29, 2018, from Hampton Township Concerning State Highway 23 and Gingerbread Castle Road Improvement

3. REPORTS: (Acceptance for Filing of the Following)

- a. Tax Collector’s Report - May 2018
- b. Trinca Airport Safety Self-Inspection Checklist - May 23 and June 2 and 13, 2018
- c. Open Space Committee Minutes - April 4, 2018
- d. Sussex County Planning Board Minutes - April 2, 2018
- e. Sussex County Agriculture Development Board Minutes - April 16, 2018
- f. Sussex County Open Space Committee Minutes - April 26, 2018

4. APPLICATIONS: (Approval of the Following)

None

Mrs. Phillips motioned to move the Consent Agenda

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

DISCUSSIONS: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Minutes ready for approval - May 21, 2018, regular and executive sessions

Motion: Mr. Qarmout

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

- b. Resolution 2018-107 - Governing Body Certification of Annual Audit of 2017

Motion: Mrs. Phillips

Seconded: Mrs. Raffay

Discussion: None

GREEN TOWNSHIP COMMITTEE
JUNE 18, 2018

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

c. Resolution 2018-108 - Approval of Corrective Action Plan

Motion: Mrs. Phillips

Seconded: Mrs. Raffay

Discussion: Mrs. Phillips questioned the Township's liability insurance for employee dishonesty. Mr. Zschack will look into the policy. Mr. Qarmout asked if there is a deductible.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

d. Resolution 2018-109 - Authorize the Use of the Morris County Cooperative Pricing Council for Milling, Paving and Line Striping of Mackerley Road

Motion: Mrs. Phillips

Seconded: Mrs. Raffay

Discussion: Mr. Zschack noted the size of the project has been expanded due to the amount of grant money. The Township Engineer will add fabric under a section of macadam which will help stabilize the road and add striping to approximately 1,000 feet from Phillips Road in to Mackerley Road to match the former line.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

e. Resolution 2018-110 - Award Bid for Paving of Rail to Trail

Motion: Mrs. Phillips

Seconded: Mr. Qarmout

Discussion: Mayor Conkling noted the bid for \$47,880.00 will cover the trail from County Route 611 to Creek Road. The money will come from the Open Space Trust Fund. Mrs. Phillips added that the Resolution adopted last year allows the Township to use up to 30% of the open space trust fund for construction and maintenance of open space properties. Mayor Conkling stated that an official opening of the trail will be announced at Green Township Day, September 22, 2018.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout			X	
Mrs. Raffay	X			
Mr. Conkling	X			

f. Resolution 2018-111 - Authorize the Use of the Morris County Cooperative Pricing Council for Milling and Paving of Fox Run, Woodfield Road, and Woods Trail

Motion: Mr. Qarmout

GREEN TOWNSHIP COMMITTEE
JUNE 18, 2018

Seconded: Mrs. Phillips

Discussion: Mr. Zschack noted the project has been budgeted. This resolution allows the Township to use the co-op. Mayor Conkling added that these are original roads, 20-25 years old.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

- g. Introduction Ordinance 2018-06 - Providing for Improvements to Municipal Parking Lot and Fire Department Parking Lot to be Undertaken in and By the Township of Green Appropriating \$70,000.00 Therefore from the General Capital Fund of the Township

Mayor Conkling requested to add "municipally-owned parking lot".

Mrs. Raffay motioned to introduce the Ordinance and move to Public Hearing on July 16, 2018

Seconded: Mr. Qarmout

Discussion: Mrs. Phillips questioned how much of the property belongs to the fire department. This should be considered to be sure we are meeting the threshold within the New Jersey State limits of the Township's donation.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

MATTERS FROM THE GOVERNING BODY:

Mrs. Phillips thanked Mr. Zschack for her business cards. Mrs. Phillips suggested the Committee's cards should be available at the Municipal Building.

Mrs. Raffay noted that a few of the nails are popping out from the ceiling tiles at the Greendell Post Office. Mr. Perigo will look at.

Mayor Conkling reminded everyone about the Summer BBQ and Miss Green contest scheduled for Saturday, June 23, 2018, at EverGreen Park. Mayor Conkling noted the Green Township School Board normally has two public sessions at their meetings. The first public session is at the beginning of the meeting for discussion on agenda items only. The second public session is at the end of the meeting. The Mayor would like to implement this process at the Township Committee meetings. A resident may have some insight or input on an item that may affect a vote. A discussion ensued as to the benefits of adding an open public session at the beginning of the meetings.

Mrs. Phillips motioned to enact an open public session at the beginning of the Township Committee meetings to address agenda items only, limited to 5 minutes.

Seconded: Mr. Qarmout

Discussion: Township Attorney stated that the Committee can restrict public comments to 5 minutes and can request comments be related to agenda items only, however once the meeting is opened the public, it may allow for comments not related to the Consent Agenda.

All were in favor.

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following:

- **Green Township Day Request** - The Township has received a request from One Step Closer Animal Rescue (OSCAR) to have a booth for Green Township Day, September 22, 2018, with dogs available for adoption. Section 9-4 of the Township Code states: *Except for guide or service dogs assisting their owner, no person shall bring, possess or harbor any pet or domestic animal of any nature on or into any Township facility. (Ord. No.*

GREEN TOWNSHIP COMMITTEE

JUNE 18, 2018

2015-04 §1). Does the Township Committee want to allow this exception to the Ordinance? The Committee held a discussion whether to allow dogs as a one-time exception. The Township Attorney stated that a certain exception can be made as a licensing requirement, however generally encourages not to make exceptions to an ordinance. After discussion, the Committee is not in favor of allowing dogs at EverGreen Park. The Committee is in favor of OSCAR having a booth at Green Township Day displaying pictures or videos of dogs available for adoption.

- **Lake Tranquility Request** - Mr. Matt Cohen, President of the Lake Tranquility Community Club, has requested the placement of their own signage, concerning private property, on existing sign posts owned by the Township. Mr. Perigo and Mr. Zschack have no issue with this and it will be approved as long as the Township Committee has no concerns. Mayor Conkling feels the dam is owned by the Township, therefore the lake should not post "Private Property" signs. Mayor Conkling would like to see pictures showing more information of exactly where the signs are to be placed.
- **Huntsville Cemetery** - Tax Records indicate that the Huntsville Cemetery is owned by "Huntsville Cemetery". No deeds or any other information is located in the file. We have been in contact with Mr. Richie Vohden to learn the history of recent rehabilitations. In or around 2012 the Huntsville Burial Ground Reclamation Society was formed when there were no more living trustees of the cemetery. Approximately \$50,000 was donated to the Society from Allen Kirby Jr. who owned preserved farmland in the Township. We have been told that there is about \$2,000 remaining in an account that is controlled by a single member of the Green Historical Society with approval powers residing in Mr. Vohden. Mr. Zschack recommends contacting the Historical Society with the request to utilize the remaining monies to perform a cleanup in the cemetery. The Committee directed Mr. Zschack to contact the Historical Society with their concerns.
- **Email Update** - The timeframe to switch our email host has been extended to the end of the summer. Additional proposals were received with consultations to be held this Thursday. After these meetings a recommendation will be presented to the Sub-Committee.
- **UV Water System** - The deadline to install the UV water system in the municipal building has been extended to July 20, 2018. It is now scheduled to have this completed by said date.
- **Peddler's License** - In early June the Township received 18 applications for peddler licenses from Aptive Environmental, Rt 10, Succasunna. The purpose of the proposed peddling is "residential pest control services delivered to the customers home". There are some issues with the current ordinance that controls peddling. The Township Attorney explained there are some legal uncertainty regarding peddling soliciting ordinances. Different organizations are challenging peddler ordinances across the state of New Jersey. Particularly finger printing requirements as well as restrictions of where solicitors can be and the hours of solicitation. We cannot prohibit solicitation entirely. The Township Attorney further explained the Township can review the peddler's application but cannot require fingerprinting unless there is a legitimate concern. Some municipalities are doing a "No Solicitation List". Solicitors will not be allowed to solicit at those homes. The current ordinance requires fingerprinting and is very restrictive. The Township Attorney will look into further and will draft an amendment to the ordinance to include an "opt-out" ability for the Committee's consideration. The Committee requested to have the information on the recent peddler's licenses available on the website.
- The new alarm system will be installed in mid-July.

MATTERS FROM THE TOWNSHIP ATTORNEY: No matters for discussion.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Mayor Conkling asked about wood chipping. Mr. Perigo stated the wood chipping has been completed. Crack sealing will be done in the near future.

PUBLIC COMMENTS AND/OR QUESTIONS: No public comments were presented.

ADJOURNMENT:

Mr. Qarmout motioned to adjourn at 9:03 p.m.

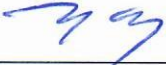
Seconded: Mrs. Raffay

Discussion: None

All were in favor.

GREEN TOWNSHIP COMMITTEE
JUNE 18, 2018

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: July 16, 2018

RESOLUTION ES 2018-05
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

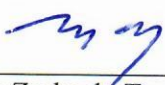
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☐ Contract ☐ Real Property
☐ Public Safety ☒ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately

Dated: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mr. Conkling			√			

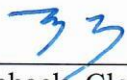
RESOLUTION 2018-101
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZE BLUE LIGHT PERMIT

BE IT RESOLVED by the Township Committee of the Township of Green, in the County of Sussex, and State of New Jersey does hereby grant Kayla Delnero permission to obtain a blue light permit for the purpose of responding to emergency calls for the Allamuchy-Green First Aid Squad.

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Clerk/Administrator

cc: Allamuchy-Green First Aid Squad

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-102
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RELEASE OF ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

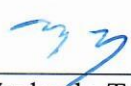
WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
6	1.07	Tim Besbris –Driveway Bond Acct. #14-288-56-4064	\$1,000.00
6	1.07	Tim Besbris – Soil Erosion Bond Acct. # 14-288-56-4063-00	\$3,000.00

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-103
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (05/17/2018 to 06/07/2018)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 05/17/2018 to 06/07/2018 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 06/18/2018 For bills from 05/17/2018 to 06/07/2018

Check#	Vendor	Description	Payment	Check Total
8008	528 - Allied Oil LLC	PO 13184 Gasoline Delivery	594.10	
		PO 13212 Diesel fuel	488.70	
		PO 13212 Diesel fuel	1,001.45	2,084.25
8009	83 - American Wear, Inc.	PO 13465 Uniform Cleaning	301.00	301.00
8010	1908 - Brady & Correale, LLP	PO 13443 Legal Services- Land Use	300.00	300.00
8011	1895 - Campbell Supply Company of Sussex Co	PO 13133 Repairs, Parts & Smoke Testing	315.21	315.21
8012	1228 - Chelbus Cleaning Co., Inc.	PO 13087 Cleaning Service	215.00	215.00
8013	1763 - Colleen McLean	PO 13414 Items for Ms. Green 2018/Storage Bi	3.99	
		PO 13414 Items for Ms. Green 2018/Storage Bi	32.20	36.19
8014	660 - D & E Service Center, Inc.	PO 13419 Truck Repair-96 International	54.60	54.60
8015	1599 - Dover Brake & Clutch Co., Inc.	PO 13136 Truck Parts	106.00	106.00
8016	1452 - Firefighter One, LLC	PO 13424 AC Voltage Detector Kit	1,138.88	1,138.88
8017	1452 - Firefighter One, LLC	PO 13428 Personal voltage detectors	797.56	797.56
8018	1846 - Gebhardt and Kiefer, P.C.	PO 13199 Green Twp (Holenstein) ads Wolosky,	587.37	587.37
8019	169 - Green Twp. Volunteer Fire Dept.	PO 13407 2018 Budget	65,000.00	65,000.00
8020	120 - Harold E. Pellow & Associates, Inc.	PO 13006 2017 Tax Maps	296.10	
		PO 13055 Special Project Engineer - Tranquil	2,955.00	
		PO 13426 Land Use Engineer	260.00	
		PO 13454 Engineering Services 3/30/18-5/03/1	1,143.26	
		PO 13454 Engineering Services 3/30/18-5/03/1	260.00	4,914.36
8021	190 - JCP&L	PO 13462 May Electric Bill 2018	1,077.13	1,077.13
8022	1372 - Joe's Heating & Cooling Service	PO 13423 Service -DPW Building 2018	109.00	109.00
8023	973 - Kidz Play, Inc.	PO 13332 Summer Barbeque/ Ms. Green 2018	417.00	417.00
8024	1826 - Kimball Midwest	PO 13140 Nuts & Bolts	116.90	116.90
8025	1632 - Laddey, Clark & Ryan LLP	PO 13444 Legal Services	3,260.00	3,260.00
8026	1822 - Loeffel's Waste Oil Service	PO 13378 Clean Communities Day 2018	139.50	139.50
8027	1870 - Mark Zschack	PO 13411 Cell phone reimbursement	300.00	300.00
8028	109 - Montague Tool & Supply Co, Inc.	PO 13143 Janitorial Supplies & Small Tools	159.48	159.48
8029	1169 - NAPA of Stanhope, LLC	PO 13144 Truck Parts	62.01	62.01
8030	90 - New Jersey Herald, Inc.	PO 13455 Legal Ads	12.60	12.60
8031	12 - NJ State League of Municipalities	PO 13456 Subscription NJ Municipalities Maga	25.00	25.00
8032	98 - NJ-Dept of Health and Senior Svs	PO 13220 Dog License fees	41.40	41.40
8033	1404 - Northeast Janitorial Supply, Inc.	PO 13146 Janitorial Supplies	1,442.53	1,442.53
8034	418 - R & L Data Centers	PO 13261 Payroll Services	289.81	289.81
8035	1210 - SK Paper Shred Inc.	PO 13429 Paper Shredding Bill 2018	95.00	95.00
8036	977 - Smith Motor Company, Inc.	PO 13150 Parts for DPW Trucks	92.50	92.50
8037	278 - US POSTAL SERVICE	PO 13457 Stamped printed envelopes Tax Colle	1,546.15	1,546.15
8038	1152 - Statewide Insurance Fund	PO 13416 Workers Comp/All Lines Insurance	29,745.75	29,745.75
8039	114 - Sussex County MUA	PO 13168 Municipal/Household Waste	8,047.71	8,047.71
8040	179 - Sussex County Rental Center	PO 13154 Equipment Rentals	82.80	82.80
8041	1780 - Total Lawn Care and Landscape	PO 13319 2018 Field Maintenance and Treatmen	7,500.00	7,500.00
8042	1703 - Town of Newton	PO 13463 Green Twp - POAA	2.00	2.00
8043	499 - Variable Annuity Life Ins. Co.	PO 13409 2017 LOSAP	16,500.00	16,500.00
8044	105 - W.E. Timmerman Equipment Co., Inc.	PO 13420 Sweeper Parts	123.55	123.55
8045	1360 - Wire's Electrical Shop	PO 13054 Lights for pavilion	1,350.00	1,350.00
TOTAL				148,388.24

Total to be paid from Fund 01 CURRENT FUND	147,277.59
Total to be paid from Fund 02 FEDERAL & STATE GRANTS	358.05
Total to be paid from Fund 12 ANIMAL FUND	41.40
Total to be paid from Fund 19 TRUST FUND	451.20
Total to be paid from Fund 22 OPEN SPACE TAX	260.00
	148,388.24

Checks Previously Disbursed

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 06/18/2018 For bills from 05/17/2018 to 06/07/2018

Check#	Vendor	Description	Payment	Check Total
8006	Rhiannon Drislane	PO# 13464 Recipient of the Louis Caruso Awar	100.00	6/07/2018
8005	Ferrone, Karen	PO# 13466 2017 Medical FSA Claim	40.00	6/07/2018
8004	Verizon Wireless	PO# 13213 Cell Phone-OEM 2018	11.17	6/04/2018
8003	Verizon	PO# 13446 May Phone Bill 2018	828.90	6/04/2018
8002	PenTeleData	PO# 13210 Internet Service for MB	99.95	6/04/2018
8001	JCP&L	PO# 13425 Street Lighting May	41.67	6/04/2018
8000	AT&T	PO# 13262 Long Distance	58.70	6/04/2018
9999	State of NJ Div of Pensions/Benefit	PO# 13096 Retiree - Health Insurance	9,500.19	6/08/2018
9999	State of NJ-Division of Pensions	PO# 13097 Active employee Health Insurance	14,580.30	6/08/2018
9999	Payroll Account	5/30/2018	33,321.21	5/25/2018

			824,269.42	

Total paid from Fund 01 CURRENT FUND

824,269.42

824,269.42**Total for this Bills List: 972,657.66**

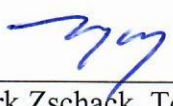
RESOLUTION 2018-104
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (05/03/2018 to 06/07/2018)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 05/03//2018 to 06/07/2018 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Sussex Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 06/18/2018 For bills from 05/03/2018 to 06/07/2018

ack#	Vendor	Description	Payment	Check Total
7360	1908 - Brady & Correale, LLP	PO 13441 LU1801 Happy Harvest Hydroponic Far	262.50	
		PO 13442 LU1802 Bob Viersma & Sons, Inc.	412.50	
		PO 13461 PB1305 Crossed Keys/Rodriguez	75.00	750.00
7361	1937 - Harold E. Pellow & Associates, Inc.	PO 13430 PB1305 Crossed Keys	260.00	
		PO 13431 PB1315 Occhifinto	130.00	
		PO 13432 SE1316 Occhifinto	196.10	
		PO 13433 LU1801 Happy Harvest Hydroponic Far	688.50	
		PO 13434 SE1803 Waseleski	277.90	
		PO 13435 SE1509 Petillo	265.95	
		PO 13436 LU1802 Bob Viersma & Sons, Inc.	552.50	
		PO 13437 SE1209 & DW1206 Oliviero	311.75	2,682.70
7362	1877 - J. Caldwell & Associates	PO 13438 LU1901 Happy Harvest Hydroponic Far	600.00	
		PO 13439 LU1802 Bob Viersma & Sons Inc.	517.50	1,117.50

	TOTAL			4,550.20

Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST

4,550.20

=====

4,550.20

RESOLUTION 2018-105
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPROVAL OF LIQUOR LICENSE

WHEREAS, Pub 517, Inc., License Name has applied for the renewal of License No. 1908-33-002-012 to the State of New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, the Governing Body of the Township of Green is not aware of any circumstances or provisions or law or local ordinance which would prohibit this issuance of the license renewal.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following Plenary Retail/Consumption License be hereby approved for renewal for the license period July 1, 2018 through June 30, 2019.

PUB 517, INC.

50 Stuyvesant Road, Green Township, NJ 07879

License No. 1908-33-002-012

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Division of ABC
Pub 517, Inc.

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-106
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPROVAL OF LIQUOR LICENSE

WHEREAS, Tranquility Liquors Co., Inc. License Name has applied for the renewal of License No. 1908-44-001-012 to the State of New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, the Governing Body of the Township of Green is not aware of any circumstances or provisions or law or local ordinance which would prohibit this issuance of the license renewal.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following Plenary Retail Distribution License be hereby approved for renewal for the license period July 1, 2018 through June 30, 2019.

TRANQUILITY LIQUORS CO., INC.
57 Decker Pond Road, Green Township, NJ 07821
License No. 1908-44-001-012

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Division of ABC
Tranquility Liquors Co., Inc.

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-107
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S.52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director, under provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

RESOLUTION 2018-107
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-108
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY

APPROVAL OF CORRECTIVE ACTION PLAN

WHEREAS, the Division of Local Government Services requires preparation of a Corrective Action Plan in accordance with the Single Audit Act, U.S. Office of Management and Budget, and New Jersey Office of Management and Budget; and

WHEREAS, a Corrective Action Plan has been prepared by the Chief Financial Officer as required and copies have been distributed to the governing body and filed with the Township Clerk;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Green that the Corrective Action Plan for the 2017 Annual Audit Report as prepared by the Chief Financial Officer and attached hereto as “Appendix A” is hereby approved.

BE IT FURTHER RESOLVED that a copy of the Plan be submitted to the Division of Local Government Services as required.

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

CORRECTIVE ACTION PLAN

Township of Green, Sussex County

For Audit Report Year: December 31, 2017

Finding #2017-01: Segregation of Duties: The Township does not maintain an adequate segregation of duties within the Tax Collector Department. Since there is a limited number of employees, there is too much control over a transaction or class of transactions.

Recommendation #1 That adequate segregation of duties within the Tax Collector department be maintained.

Analysis: There has always been one part-time employee in the Tax Collection department.

Corrective Action: Due to budget constraints, the Township is unable to employ more employees at this time. The Township will consider strengthening internal control within reason of costs.

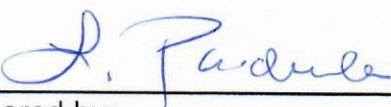
Implementation Date: 7/01/2018

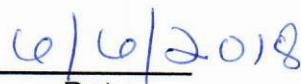
Recommendation #2 That Municipal Court Tickets be available for audit.

Analysis: Due to turnover of court employees, some physical tickets were misplaced.

Corrective Action: The new Court Administrator will ensure that all physical tickets will be available for audit.

Implementation Date: 7/01/2018


Prepared by:
Linda Padula, CFO/Treasurer


Date

RESOLUTION 2018-109
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**AUTHORIZING THE USE OF THE MORRIS COUNTY COOPERATIVE
PRICING COUNCIL FOR MILLING, PAVING AND LINE STRIPING OF MACKERLEY
ROAD**

WHEREAS, the Township of Green has a need for contracting services for milling and paving Mackerley Road, between Wolf's Corner Road to Eagle's Nest Road; and

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") advertised and received bids for roadway milling and paving; and

WHEREAS, the bids received allowed vendors to extend their pricing to municipalities who are a member of the MCCPC, a State regulated County Contract Purchasing System; and

WHEREAS, the Green Township Engineer recommends the Township Committee award contracts for milling, paving and line striping (subject to final approvals from the New Jersey Department of Transportation ("NJDOT") through the use of the MCCPC to the following contractors:

1. Tilcon New York Inc. for milling and paving in an amount not to exceed \$205,403.95
2. Denville Line Painting, Inc. for traffic striping in an amount not to exceed \$4,294.80

WHEREAS, the Chief Financial Officer, Linda Padula, has certified that funds are available.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green that the vendors, Tilcon New York, Inc. and Denville Line Painting, Inc., be utilized for the milling, paving and striping of Mackerley Road, between Wolf's Corner Road to Eagle's Nest Road through the respective MCCPC contracts at the amounts not to exceed listed herewith, subject to the final approval from the New Jersey Department of Transportation.

DATED: June 18, 2018

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified have been provided for within the 2018 Proposed Account.

Account: 04-215-55-996-020, Ordinance 2018-05 Amount: \$205,403.95
\$4,294.80

CFO Signature: *L. Padula*

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

**RESOLUTION 2018-110
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

AWARDING BID FOR PAVING OF RAIL TO TRAIL

WHEREAS, the Township of Green requested bids for the Paving of Rail to Trail; and

WHEREAS, the Township received sealed competitive bids on June 14, 2018; and

WHEREAS, the Township received five sealed competitive bid(s); and

WHEREAS, Bob Viersma & Sons, Inc. submitted the lowest bid in the amount of \$47,880.00; and

WHEREAS, the Township Attorney has reviewed the bids for compliance with the Local Public Contracts Law and the Township's bidding requirements; and

WHEREAS, Bob Viersma & Sons, Inc., is the lowest responsive, responsible bidder; and

WHEREAS, the Chief Financial Officer, Linda Padula, has certified that funds are available; and

WHEREAS, the Township Committee desires to proceed with the award of Paving of Rail to Trail bid to Bob Viersma & Sons, Inc., based on its lowest responsive, responsible bid price of \$47,880.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that the Township does hereby award the bid to Bob Viersma & Sons, Inc. in an amount not to exceed \$47,880.00.

BE IT FURTHER RESOLVED, that the award of this bid is conditioned on Bob Viersma & Sons, Inc., executing the contract with the Township of Green and complying with all of its terms, including, but not limited to, providing proof of insurance as required in the Contract and bid specifications; and

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are authorized to sign the Contract on behalf of the Township.

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified have been provided for within the 2018 Proposed Account.

Account: 22-380-56 Reserve Open Space Amount: \$47,880.00

CFO Signature: _____

L. Padula

DATED: June 18, 2018

RESOLUTION 2018-110
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√					
Mr. Qarmout		√			√	
Mrs. Raffay						
Mr. Conkling						

**RESOLUTION 2018-111
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING THE USE OF THE MORRIS COUNTY COOPERATIVE
PRICING COUNCIL FOR MILLING AND PAVING OF FOX RUN,
WOODFIELD ROAD AND WOODS TRAIL**

WHEREAS, the Township of Green has a need for contracting services for milling and paving of Fox Run, Woodfield Road and Woods Trail; and

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") advertised and received bids for roadway milling and paving; and

WHEREAS, the bids received allowed vendors to extend their pricing to municipalities who are a member of the MCCPC, a State regulated County Contract Purchasing System; and

WHEREAS, the Green Township Engineer recommends the Township Committee award a contract for milling and paving (subject to final approvals from the New Jersey Department of Transportation ("NJDOT") through the use of the MCCPC to Tilcon New York, Inc. (Contract #6) in an amount of \$165,431.85; and

WHEREAS, the Chief Financial Officer, Linda Padula, has certified that funds are available.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green that the vendor, Tilcon New York, Inc., be utilized for the milling and paving of Fox Run, Woodfield Road and Woods Trail through the respective MCCPC contracts at the amounts not to exceed listed herewith, subject to the final approval from the New Jersey Department of Transportation.

DATED: June 18, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on June 18, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified have been provided for within the 2018 Proposed Account.

Account: 01-201-44-903-020

Amount: \$165,431.85

Account: 01-201-26-290-163

CFO Signature: 

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mr. Conkling			√			

ORDINANCE NO. 2018-06
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

**ORDINANCE PROVIDING FOR IMPROVEMENTS TO
MUNICIPALLY-OWNED PARKING LOT AND FIRE
DEPARTMENT PARKING LOT, TO BE UNDERTAKEN IN
AND BY THE TOWNSHIP OF GREEN, IN THE COUNTY
OF SUSSEX, NEW JERSEY, AND APPROPRIATING
\$70,000.00 THEREFORE FROM THE GENERAL CAPITAL
FUND OF THE TOWNSHIP**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWNSHIP
OF GREEN, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by the Township of Green, New Jersey. For the said improvements or purposes stated in said Section 2, there is hereby appropriated the sum of \$60,000.00 from moneys available in the General Capital Reserve for Improvements to Municipal Properties fund and \$10,000.00 from monies available in the General Capital Fund Balance of the Township.

Section 2. The improvements hereby authorized and the several purposes for which said appropriation is made are as follows: improvements to the municipally-owned parking lot located on Block 12.01 Lot 6 and the Green Fire Department parking lot located on Block 12.01 Lot 6; together with, for all of the foregoing, all necessary and appurtenant equipment, accessories, attachments, work and materials, and all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township and hereby approved.

Section 3. This ordinance shall take effect after publication after final adoption, as provided by law.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX

Mark Zschack, Township Clerk

Daniel Conkling, Mayor

ORDINANCE NO. 2018-06
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mr. Conkling			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						
Mrs. Phillips						
Mr. Qarmout						
Mrs. Raffay						
Mr. Conkling						

INTRODUCED: June 18, 2018
ADVERTISED INTRODUCTION:
PUBLIC HEARING: July 16, 2018

ADOPTED:
ADVERTISED ADOPTION: